

Message

From: McDonald, James [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=17003B4C25C64E73A7D540402DED38A8-MCDONALD, JAMES]
Sent: 1/26/2021 3:58:19 PM
To: Smith, Kathryn [Smith.Kathryn@epa.gov]
CC: Timpy, Sarah [timpy.sarah@epa.gov]
Subject: RE: Please submit Trump appointees' separation checklists ASAP

Thanks so much.

Regards,

From: Smith, Kathryn <Smith.Kathryn@epa.gov>
Sent: Tuesday, January 26, 2021 9:56 AM
To: McDonald, James <McDonald.James@epa.gov>
Cc: Timpy, Sarah <timpy.sarah@epa.gov>
Subject: RE: Please submit Trump appointees' separation checklists ASAP

Hi James,

Thanks for checking! We are not missing any checklists from R6.

Kathryn Smith
Supervisor
Executive Resources, OARM-RTP
U.S. Environmental Protection Agency
Research Triangle Park, NC
Office: 919-541-4216
Cell: 919-698-0014



OFFICE OF ADMINISTRATION AND RESOURCES MANAGEMENT
RESEARCH TRIANGLE PARK

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From: McDonald, James <McDonald.James@epa.gov>
Sent: Tuesday, January 26, 2021 10:48 AM
To: Smith, Kathryn <Smith.Kathryn@epa.gov>
Cc: Timpy, Sarah <timpy.sarah@epa.gov>
Subject: RE: Please submit Trump appointees' separation checklists ASAP

Thanks Kathryn,

Can you let me know if you are missing any from Region 6?

Regards,

From: Smith, Kathryn <Smith.Kathryn@epa.gov>
Sent: Tuesday, January 26, 2021 9:30 AM
To: SES Contact List <SES_Contact_List@epa.gov>
Cc: Carr, Dorothy <Carr.Dorothy@epa.gov>; Moore, Patricia <Moore.Patricia@epa.gov>; Timpy, Sarah <timpy.sarah@epa.gov>
Subject: Please submit Trump appointees' separation checklists ASAP
Importance: High

Good morning,

Please submit completed separation checklists for all Trump appointees to the Executive Resources team as soon as possible. Our office is still waiting to receive about half of the separation checklists for departed Trump appointees. There are currently 58 missing and we cannot process their actions until their checklists are received. Late submissions may result in folks being unable to apply timely for unemployment and delayed final checks.

Sarah Timpy from my team will be reaching out to remind each Region/AAship of whose checklists we are still missing. Please prioritize getting these checklists to us as soon as possible.

Thank you,

Kathryn Smith
Supervisor
Executive Resources, OARM-RTP
U.S. Environmental Protection Agency
Research Triangle Park, NC
Office: 919-541-4216
Cell: 919-698-0014



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